**RADIO 1- SYLLABUS**

Welcome to your first year of Radio Broadcasting. Please take the time to read through the following pages, which explains grading and specific policies for this course. Afterreading these materials, please complete, sign, date and return the attached form. You and your student must sign this form before your student may broadcast on WPHS or use studio equipment for the 2013-2014 School Year.

**Contact me:**

**Mrs. Stanczyk**

**Phone: 586-698-4500 ext. 12105** (see my website for prep hour)

**e-mail:** [**stanczyk@wcskids.net**](mailto:stanczyk@wcskids.net)by the far the most effective way to contact me.

**Additional materials** (including a copy of this document) can be found on my website:[www.**WPHS.weebly.com**](http://www.wphs.weebly.com)

WPHS Broadcasts on 89.1 FM in Warren and Sterling Heights.

You can listen to the stream on-line at[**www.wphs.com**](http://www.wphs.com)**.**

**Supplies Needed for Radio 1:**

**\* School ID with Rookie Radio/TV** Sticker on the back (the first sticker is provided at no cost, but if you lose your ID, a new sticker costs $1). REQUIRED DAILY. Wearing a Cousino ID is school policy; the addition of Rookie Sticker on the back will allow for special access to the studio after school. THE STICKER WILL BE AWARDED ONCE STUDENT BRINGS IN ALL SUPPLIES.

**\* School Planner/Calendar** (provided by Cousino). **REQUIRED DAILY.**

**\* Flash Drive (**at least 4 GB). Microcenter has 4 GB flashdrives for 5$. Attach to your student ID lanyard so you will not lose it. **REQUIRED DAILY.**

**\* Handbook and folder.** You will receive the handbook at the beginning of the semester and will not be able to get a replacement anywhere but online. You will have to reprint your handbook and pay for the price on ink/printing. The handbook is where notes, reading materials and handouts for the majority of the semester can be found. I do not use a single text, but rather draw from several sources, so the handbook is essential to success. You will need an empty folder for any supplemental materials. **REQUIRED DAILY.**

**\*Pen/pencil and notebook. REQUIRED DAILY.**

**\*Ear-enclosing Headphones w/ ¼” Adapter.** These are large headphones (not earbuds) that are made for studio use. Here is a respectable and affordable pair (around $35) offered by Amazon: [http://www.amazon.com/gp/product/B00012F7G4/ref=wms\_ohs\_product?ie=UTF8&psc=1](http:///h)

WE DO HAVE HEADPHONES TO USE, BUT WITH CLEANLINESS IN MIND, A PERSONAL PAIR OF HEADPHONES IS RECOMMENDED. **OPTIONAL.**

**-Classroom Procedures and Expectations**

I have always operated from the perspective that students come to school to learn; in turn, I come to school to teach. Learning requires thinking. Thinking can be hard. Contrary to what you might believe about Radio-1, it will require moderate amounts of THINKING and ACTION. You will either choose to THINK and ACT, or you will make the choice to refrain from these activities. Your choices will dictate the grade that you earn in this class.

**As your teacher, you can expect me to….**

… show up everyday with the true passion that I hold for the art and science of media creation.

… provide a safe, fair environment where students are encouraged to ask questions and

demonstrate their learning.

…give my students the utmost respect and expect the same in return.

…teach production skills, give notes, explain material and assessment methods.

**As a student of Radio-1, I expect you to….**

...treat EVERYONE WITH RESPECT. This includes me, the parapro, other students, administrators

and substitute teachers. Bullying and demeaning language is unacceptable.

...come to class everyday with required materials, be well rested and ready to learn.

…ask questions, participate in class discussions, take notes and complete homework on time.

...stay awake and involved during classroom presentations and videos.

….review and study for assessments.

**Parents, I hope that you will...**

…communicate with your student daily about homework and upcoming tests.

…have your student explain the material to you. It will help them to solidify what they know.

….provide students with ample time and a quiet place to study.

….encourage them to seek help when discouraged.

**Equipment Policy-** All Radio Studio and Take-Home equipment is limited to use specified for Radio-1 class ONLY. You may not use any Radio or TV equipment to work on “outside projects,” for other classes, or personal use. Sign-out of all equipment and studio space is at the discretion of the Radio Teacher and Paraprofessional, and must be returned in “like condition” prior to school the morning following sign-out.  **ANY DAMAGED OR LOST EQUIPMENT WILL BE ASSESSED AS A SCHOOL FINE, SIMILAR TO A LOST TEXTBOOK.**

**Cell Phone/mp3 Player Policy-** Cell phones cause not only distractions from work, but audio interference as well; try setting a cell phone atop a small radio to hear it for yourself. Cell phones, headphones and mp3 players are not to be used during class anywhere in the radio or TV rooms (this includes texts). Technology may be used in my classroom at my discretion (rm105). Any unauthorized use of a cell phone during class will result in a warning then confiscation by the teacher. Repeat offenses will be referred to the appropriate office.

**Food/Drink Policy-** Food and drink are not allowed in the Radio Station or adjoining studios at any time. Bringing food or drink into the class will result in a tardy. Repeat offense will result in referral. You may have “capped” water or soda in classroom 105.

**Tardy Policy-** Time is money in radio. If you are late to a radio shift you will lose your job. Think about it, you don’t listen to the radio and hear a DJ say he was late because he had to go to the bathroom. You are late when I take attendance and you are not in your seat.

**-Radio 1 Grading**

A word on coming to school and being on time: as a vocational course, we operate the Radio station as a business. Since we are not located at CPC (like most vocational classes), we do not have block scheduling and are limited to the standard classroom hour. As such, your attendance and coming on time is vital. I will issue tardies in accordance to school policies. Each student will have two bathroom passes at the beginning of each quarter. Any pass beyond that will result in a tardy (exceptions will be made for legitimate, documented medical needs).

All of your grades will fall into 1 of 2 categories, per district guidelines: **Homework (25% of your marking period grade) or Assessment (75% of your marking period grade)**.

**Homework** will include daily in-class Bellwork, completion of each of the studio rotation positions and scripts, and other short, take-home and in class assignments.

**Assessments** are comprised of weekly Unit Tests and Radio Projects that will require work during and after school.

The **Final Exam** will be built from the Unit content covered throughout the semester. The final grade for the semester will be based on:

1st Card Marking Grade = 40%

2nd Card Marking Grade = 40%

Final Exam = 20%

Total Grade = 100%

**Absent Work** – Students are responsible to get notes, warm-ups and homework from my website calendar or a peer. Students have as many days absent to complete homework if the absence is excused.

**Late Work** – An assignment is considered late if it is not with you when you walk into the classroom. Late work is accepted for less than full credit, per assignment guidelines**.**

**Extra credit-** If you can get your hands on a radio station bumpersticker, that is not currently on the wall at WPHS you will receive extra credit. You will also receive points for throughout the year for being prepared, participation and other opportunities. You can lose points as well; for not being prepared; for being disruptive; for sleeping and other “un” scholarly pursuits. I will keep track of these on classdojo.com

**Bell Work- see attached**

**-Radio 1 Units**

Here are the units of content we will be covering during your semester of Radio-1...

**-Unit 1: Welcome**-**Unit 2: Radio, the How and History**

**-Unit 3: The Structure of WPHS**

**-Unit 4: DJ**

**-Unit 5: News Announce**

**-Unit 6: Announcing Technique**

**-Unit 7: Writing for Radio**

**-Unit 8: Portable Audio Recorders**

**-Unit 9: Basic Audio Editing**

**-Unit 10: Broadcast Journalism, Part 1**

**-Unit 11: Broadcast Journalism, Part 2**

**-Unit 12: Marketing and Promotions**

**-Unit 12b: Listening Session**

**-Unit 13: Creative Commercialism**

**-Unit 14: The Golden Age of Radio**

**-Wk 15: Radio Drama Performance**

**-Unit 16: New Media, Copyrights, Careers & Higher Education**

**-Wk 17- Review and Exams**

\*Note- There is another teacher (Jeremy Olstyn) that will be running a concurrent section of Radio-1. Because of limited equipment and studio space, the order of the above is subject to change\*

**-Videos, Films & Audio Recordings**

We will be watching a number of clips, videos, films and TV shows and listening to several clips from NPR, and other radio programs in this class. Below is a partial list of shows that we will be watching and listening to...

TV Shows: *Empire of the Air, News Radio*

Radio: *NPR News, This American Life, Radiolab*

**-Checklist and *CONTRACT***

*Complete and check off each of the following:*

\_\_\_\_\_I have read and understand the entire document entitled “To Parents and Students of Radio 1 - Syllabus.”

\_\_\_\_\_My student has all of the following items and will bring them

to class everyday, starting the next school day:

\_\_ Student ID \_\_School Planner \_\_Flash drive

\_\_Handbook \_\_Pen or Pencil

Optional Ear-enclosing Headphones w/ ¼” Adapter **YES/NO** (circle one)

\_\_\_\_\_Both I and my student have signed this contract and the contract

will be turned in to the Radio Teacher the following school day.

We the undersigned have read and understand the documents regarding Radio-1. We the undersigned agree to abide by all rules and regulations therein. We also understand that all documents, grading and procedures are subject to change; students will be notified of any changes.

Signed,

Student Name (print) Student signature (and date)

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Parent /Guardian Name (print) Parent/ Guardian Signature (and date)

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Parent Cell Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent e-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_